REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES – INDIVIDUAL CONSULTANT

**Republic of Serbia**

**Enabling Digital Governance in Serbia (EDGe)**

**Project ID No. P164824**

**Assignment Title:**

* **Senior Advisor on Digital Reform and Establishment of the Office for Information Security, Reference No. SER-EDGE-IC-CS-25-63**

The Republic of Serbia has received financing in the amount of US$ 50,000,000 equivalent from the World Bank toward the cost of the Enabling Digital Governance Project (EDGe), and intends to apply part of the proceeds for consulting services.

The duties of the Senior Advisor on Digital Reform and Establishment of the Office for Information Security shall include, but are not limited to:

* Providing proposal of the organizational structure of the OIS;
* Definition of the criteria for selecting employees of the OIS , outlining specific set of skills and requirements;
* Providing more detailed analysis of the roles and responsibilities of employees within the OIS;
* Support organizational structure and development and maintenance of internal procedures prior and post establishment of the OIS
* Proposing a cooperation model between the OIS and the private sector, non-governmental organizations, and academic institutions;
* Providing proposals for establishing national legal entities aligned with the NIS2 Directive;
* Developing frameworks in line with the NIS2 Directive (e.g., Coordinated Vulnerability Disclosure Framework, Crisis Management Framework);
* Providing proposals for establishing National and Governmental CERTs in accordance with NIS2 requirements;
* Provide insight in design and implementation of trainings and professional development programs for individuals working in OIS, with a strong focus on information security, in collaboration with competent authorities and stakeholders from the public, academic, business, and NGO sectors;
* Engaging in national and international cooperation in the fields of digitalization, information security, and artificial intelligence;
* Proposing activities to enhance cyber incident response capabilities, especially through the planning of relevant exercises and training programs;
* Analyzing information on cyber threats, vulnerabilities, and both avoided and realized cyber incidents;
* Providing inputs to awareness raising campaigns among citizens, businesses, and public institutions about the importance of information security;
* Contributing to and developing design systems to ensure consistency and scalability across platforms;
* Suggest structures for oversight, reporting, and accountability within the OIS.
* Propose KPIs to assess the effectiveness of the OIS post-establishment.
* Provide guidance on long-term sustainability, including funding models.

**Required qualifications**:

* Bachelor’s degree in information technologies, electrical engineering, or a related field;
* Possession of an international certificate in cybersecurity is preferable;
* Experience in organization and management;
* Experience in implementing procedures and business solutions;
* Experience in creating and implementing an academic program for the education, training; and professional development of individuals working in digitalization is preferable;
* Experience in cooperation with state or private institutions in defining and implementing training or academic programs for the education of individuals involved in the implementation of information technologies in the public sector, is preferable;
* Experience in assessing the quality of education, training, and professional development programs for individuals working in digitalization is an asset;
* Participating in domestic and international projects;
* Good knowledge of written and spoken English and Serbian.

The Consultant shall provide part-time services under lump sum Contract paid upon acceptance of deliverables. The Consultant shall perform the Services until the Closing Date of the Project is May 31, 2026.

The detailed Terms of Reference for the above referenced consulting services is posted on the website of the Office for Information Technology and e-Government <https://www.ite.gov.rs/edge>.

The Central Fiduciary Unit (CFU) of the Ministry of Finance now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The evaluation criteria for the assignment:

• Specific Experience relevant to the Assignment ( 60 Points)

• Qualifications and Competence relevant to the Assignment ( 40 Points)

The attention of interested Consultants is drawn to paragraph 3.14, 3.16 and 3.17 of the ***World Bank’s Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services (July 2016, revised November 2017 and August 2018)*** (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered in a written form to the email below, by **September 01, 2025, 2025, 12:00 hours, noon**, local time. Please indicate the name and reference number of the consultancy in the subject of your email.

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| **Contact:** | **E–mail:** | **Address:** |
| To: | [ljiljana.krejovic@mfin.gov.rs](mailto:ljiljana.krejovic@mfin.gov.rs)  Ms Ljiljana Krejovic  Procurement Specialist | Ministry of Finance  Central Fiduciary Unit  Balkanska 53  11000 Belgrade, Serbia  Tel: (+381 11) 7652 652 |
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